

 **CLICK ON OUR EVENTS TO BOOK YOUR SPOT NOW!**

## SKILLS FIRST PROGRAM

### WORKSHOPS

**Introductory program**  
Internal audit against the 2017 Funding Contract

**Refresher program**  
Internal audit against the 2017 Funding Contract

### QUALITY, COMPLIANCE AND AUDITING

#### WEBINARS

- NEW** Building a quality assessment system in your organisation
- NEW** Meeting the Standards and student enrolments
- NEW** Informing your students about copyright
- Compliance and auditing of online courses
- Grading in a competency framework
- Understanding the rules of evidence
- Understanding the volume of learning requirements
- Copyright for the VET educator

#### HALF DAY WORKSHOPS

- NEW** When your assessments don't pass audit
- NEW** Introduction to the VET system
- NEW** Establish and manage practical placements
- NEW** Implications of the National Disability Insurance Scheme on RTO's
- NEW** Preparing for ASQA audits - identifying and organising evidence for audit
- Getting volume of learning right
- Addressing non-compliance in your assessments

#### FULL DAY WORKSHOPS

- NEW** Designing quality learning programs for student engagement
- Essentials for the internal auditor

### ASSESSMENT ESSENTIALS

#### WEBINARS

- NEW** How to construct an effective assessment tool
- NEW** Six steps for developing quality assessments
- NEW** Implementing LLN into your training and assessment
- NEW** Complying with the Principles of Assessment and Rules of Evidence
- NEW** Third party observers contribution to assessment
- NEW** Ensuring assessments meet the Standards - Preparing for audit

- How to create effective marking guides and rubrics
- Designing AQF compliant assessments
- Designing assessment tools for clustered units
- RPL - the devil in the detail

#### HALF DAY WORKSHOPS

- NEW** Strategies to support learners to develop LLN skills
- NEW** Unpacking the ACSF framework

#### FULL DAY WORKSHOPS

- NEW** Nail your assessments
- NEW** Using the Foundation Skills Assessment Tools

### ONLINE DELIVERY

#### WEBINARS

- NEW** Meeting the Standard 1 requirement using Moodle
- NEW** 8 RTO concerns about online delivery and how to overcome them
- NEW** Set up and manage student digital productivity in your classroom
- NEW** Digital strategies for successful online delivery

**NEW** Engaging at risk learners using mobile technology

**NEW** Integrating online delivery into your existing business model

**NEW** Juggling online and face-2-face delivery together

**NEW** Developing your online assessment plan

**NEW** Peer review teaching and learning in the classroom

**NEW** Launching apps for reasonable adjustment

**NEW** What makes a successful online facilitator?

Converting classroom teaching to online activities

#### FULL DAY COMPUTER WORKSHOPS

**NEW** Creating engaging learning videos on your smartphone and tablet

**NEW** Setting up and delivering training and assessment online

Building Moodle courses from scratch

Designing learning activities for blended delivery

Building compliance savvy digital assessments

### MAPPING AND VALIDATION

#### WEBINARS

How to conduct successful validation to meet audit requirements

Mapping assessments through a compliance lens

#### HALF DAY WORKSHOPS

**NEW** A systematic approach to assessment validation

**NEW** Mapping your assessments to a unit of competency

#### FULL DAY WORKSHOPS

Validating your assessment tools



# 2017

# PROFESSIONAL DEVELOPMENT PROGRAM

## VDC 2016 PODCASTS AVAILABLE NOW!

Did you miss registering for a webinar?

[CLICK HERE](#) to purchase a webinar recording.

## TEACHING & LEARNING STRATEGIES

### WEBINARS

- NEW** Supporting GLBTI Learners in VET
- NEW** How to bring alive and engage learners
- Teaching strategies for challenging behaviours
- Identify and support learners with mental health issues

### FULL DAY WORKSHOPS

- NEW** Strategies for managing and understanding difficult behaviour
- NEW** Strategies to support learners affected by ICE
- NEW** Getting the best out of VCAL
- NEW** The impact of trauma on learning
- NEW** Engaging students with low level English language
- NEW** Part II: Strategies and assessments for Dyslexia and specific learning disorders
- Addressing Dyslexia and specific learning disorders in the classroom
- Introduction to mental health in the learning environment

## PERSONAL & BUSINESS DEVELOPMENT

### HALF DAY WORKSHOPS

- NEW** Part II: Influence without authority - Delivering powerful messages

### FULL DAY WORKSHOPS

- NEW** Effectively leading and managing change
- NEW** Marketing and promoting practices in VET
- NEW** What about me? - Building your resilience
- NEW** Meeting and exceeding customers' expectations
- NEW** Difficult conversations and conflict resolution
- Managing your team's performance
- Influence without authority
- Super skills for supervisors

## INDUSTRY ENGAGEMENT

### WEBINARS

- NEW** Consulting with industry – Strategies to improve training and assessment
- Essentials for building industry relationships to improve business

### HALF DAY WORKSHOPS

- A model for engaging industry in assessment validation

## EXECUTIVE, LEADERSHIP & MANAGEMENT COACHING

### HALF DAY/FULL DAY INTERACTIVE WORKSHOP

#### Leading the Emotionally Intelligent Workplace

1 DAY SHORT COURSE  
**mBIT Explorer Program**

An exploration in the use of multiple Brain Integration Techniques (mBIT)

2 DAY SHORT COURSE  
**mBIT Evolve - Your World**

Introduction to the use of multiple Brain Integration Techniques (mBIT)

4 DAY COURSE  
**mBIT Coach Certification**

An international coach certification in the use of multiple Brain Integration Techniques (mBIT)

## ONDEMAND

Selected Programs are now available on demand in addition to the scheduled times and dates.

REGISTER YOUR INTEREST AND WE'LL MAKE IT HAPPEN!

SKILLS FIRST

ONLINE DELIVERY

EXECUTIVE, LEADERSHIP & MANAGEMENT COACHING

**2017 TEACHING & LEARNING CONFERENCE**

# CONNECT COLLABORATE CAPTURE

**DATE**  
THURSDAY 7 AND FRIDAY 8  
SEPTEMBER 2017

**LOCATION**  
RACV TORQUAY RESORT,  
TORQUAY VICTORIA

## 2017 PRICES

(ALL PRICES INCLUDE GST)

Webinar	\$80
Half day workshop	\$295
Full day workshop	\$365
Full day computer workshop	\$420
Teaching & Learning Conference	\$550
Executive, Leadership & Management Coaching	ON ENQUIRY