



# PROFESSIONAL LEARNING

SEMESTER 1 | JAN-JUN 2020 PROGRAM

(ALL PRICES INCLUDE GST)

**PROFESSIONAL LEARNING FUNCTIONS**  
9.00am - 10.30am & 12.30pm - 1.30pm

**FREE**

**WEBINAR**  
12.30pm - 1.30pm & 3.30pm - 4.30pm

**\$55**

**HALF DAY WORKSHOP**  
9.00am - 12.00pm

**\$220**

**FULL DAY WORKSHOP**  
9.00am - 4.00pm

**\$380**

The VDC Professional Learning Program offers an extensive range of CPD opportunities for the VET workforce under 7 topic areas through one hour webinars, half and full day workshops as well as a range of special events.

## PROFESSIONAL LEARNING FUNCTIONS

Opportunities to engage with experts and professionals in the VET sector.

### WEBINAR

VDC Thought Leadership Series 1  
Fri, 6 Mar | 12.30pm - 1.30pm NEW

### SEMINAR (Live Stream)

VDC Thought Leadership Series 2  
Fri, 29 May | 9.00am - 10.30am NEW

## ASSESSMENT ESSENTIALS

Enhance skills to confidently design and conduct quality assessments.

### FULL DAY WORKSHOPS

Micro-Credentials & Opportunities in VET  
Thu, 5 Mar | 9.00am - 4.00pm NEW

Developing Effective Competency-Based Assessment Tools  
Fri, 13 Mar | 9.00am - 4.00pm

Developing & Implementing an Assessment System for your RTO **Cancelled**  
Wed, 20 May | 9.00am - 4.00pm

Assessment in the Workplace **Cancelled**  
Thu, 4 Jun | 9.00am - 4.00pm

### WEBINARS

Effective Assessment Tools  
Wed, 4 Mar | 12.30pm - 1.30pm ▲

RPL - The Devil's in the Detail  
Tue, 12 May | 12.30pm - 1.30pm ▲

Demystifying Assessment  
Fri, 22 May | 12.30pm - 1.30pm ▲

Assessment Questions for AQF Levels  
Fri, 19 Jun | 3.30pm - 4.30pm ▲

Third Party Reports & Assessment  
Tue, 23 Jun | 12.30pm - 1.30pm ●

The Nuts & Bolts of Assessment  
Fri, 26 Jun | 3.30pm - 4.30pm ▲

## LEADERSHIP & MANAGEMENT

Build rapport, motivate teams and foster a high performing workplace culture.

### FULL DAY WORKSHOPS

Counselling Skills for Teachers and Managers  
Cancelled Mon, 1 Jun | 9.00am - 4.00pm NEW ▲

Managing Difficult Conversations **Cancelled**  
Wed, 17 Jun | 9.00am - 4.00pm ●

### HALF DAY WORKSHOPS

Rapport Building for Strong Business Relationships NEW  
Wed, 19 Feb | 9.00am - 12.00pm ●

Managing Difficult Conversations **Cancelled**  
Wed, 22 Apr | 9.00am - 12.00pm ●

Social Media & Marketing for RTOs **Cancelled** NEW  
Tue, 12 May | 9.00am - 12.00pm ●

### WEBINARS

Positive Behavioural Change  
Tue, 19 May | 12.30pm - 1.30pm ●

## MAPPING & VALIDATION

Strategies and insights for validating assessment practices and judgements.

### WEBINARS

Pre-Assessment Validation of Assessment Design  
Fri, 27 Mar | 12.30pm - 1.30pm ▲

Validating Online Assessments  
Thu, 7 May | 12.30pm - 1.30pm ●

## QUALITY, COMPLIANCE & AUDITING

Build a knowledge base integral for high quality compliance in delivery, assessments and evidence.

### FULL DAY WORKSHOPS

Skills First: Internal Audit against the 2020 Funding Contract  
Tue, 18 Feb | 9.00am - 4.00pm ●

Skills First: Internal Audit against the 2020 Funding Contract **Cancelled**  
Tue, 24 Mar | 9.00am - 4.00pm ●

Essentials for the Internal Auditor **Cancelled**  
Tue, 21 Apr | 9.00am - 4.00pm ●

### HALF DAY WORKSHOPS

Preparing for ASQA Audits - Identify and Organise Evidence  
Thu, 13 Feb | 9.00am - 12.00pm ▲

Establish & Manage Practical Work Placements  
Tue, 3 Mar | 9.00am - 12.00pm ●

Introduction to the National VET System  
Thu, 19 Mar | 9.00am - 12.00pm ▲

Continued Next Page

## PROFESSIONAL LEARNING SOLUTIONS

Our highly experienced consultants will work with you to design a program that identifies your organisation's workforce development needs and is delivered at a time and place that is convenient to your organisation. Please contact Steven Deer, Senior Project Manager - E: [sdeer@vdc.edu.au](mailto:sdeer@vdc.edu.au) or 1300 917 150

Level 8, 379 Collins St, Melbourne VIC 3000

W: [www.vdc.edu.au](http://www.vdc.edu.au) E: [info@vdc.edu.au](mailto:info@vdc.edu.au) T: 1300 917 150

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### QUALITY, COMPLIANCE & AUDITING

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#### HALF DAY WORKSHOPS

**Address Non-Compliance in Assessments**  
Thu, 20 Feb | 9.00am - 12.00pm

#### WEBINARS

**Observation Checklists - Getting the Criteria Right**  
Thu, 6 Feb | 3.30pm - 4.30pm

**Overview of the Skills First 2020 Funding Contract**  
Tue, 11 Feb | 12.30pm - 1.30pm

**Introduction to the National VET System**  
Wed, 19 Feb | 3.30pm - 4.30pm

**Establish & Manage Practical Work Placements**  
Fri, 17 Apr | 12.30pm - 1.30pm

**Retention of Evidence - What, Why and How to Keep It**  
Fri, 24 Apr | 12.30pm - 1.30pm

**What are Auditors Looking for at Audit?**  
Wed, 18 May | 12.30pm - 1.30pm

NEW

**Mapping Assessments Through a Compliance Lens**  
Fri, 1 May | 3.30pm - 4.30pm

**Compliance Requirements for Trainer Industry Currency**  
Thu, 21 May | 3.30pm - 4.30pm

**Preparing for an Audit of Assessment**  
Tue, 2 Jun | 12.30pm - 1.30pm

**Copyright for the VET Educator**  
Fri, 12 Jun | 12.30pm - 1.30pm

**Applying Reasonable Adjustment**  
Wed, 24 Jun | 12.30pm - 1.30pm

### TEACHING & LEARNING STRATEGIES

Practical techniques to influence engagement for improved learner outcomes.

#### FULL DAY WORKSHOPS

**The Impact of Trauma on Learning Cancelled**  
Thu, 23 Apr | 9.00am - 4.00pm

**Student Engagement for Effective Learning Cancelled**  
Thu, 21 May | 9.00am - 4.00pm

**Addressing Dyslexia & other SLDs in the Classroom**  
Cancelled Wed, 3 Jun | 9.00am - 4.00pm

**Engaging students with Low Level English Skills**  
Cancelled Fri, 19 Jun | 9.00am - 4.00pm

#### WEBINARS

**Teaching Strategies for Challenging Behaviours**  
Thu, 5 Mar | 12.30pm - 1.30pm

**Make Learning Engaging in Theory Units**  
Wed, 25 Mar | 3.30pm - 4.30pm

NEW

**Blending Online with Face to Face Training**  
Thu, 16 Apr | 3.30pm - 4.30pm

**Understanding International Student Needs**  
Wed, 22 Apr | 12.30pm - 1.30pm

NEW

**EdTech to Enhance Student Learning Experiences**  
Fri, 25 May | 12.30pm - 1.30pm

NEW

**The Importance of Self-Care to Prevent Burnout**  
Tue, 5 May | 12.30pm - 1.30pm

NEW

**Bring Learning Alive to Engage Students**  
Wed, 6 May | 3.30pm - 4.30pm

**Conflict Resolution in the Classroom**  
Thu, 11 Jun | 3.30pm - 4.30pm

### TO BE ANNOUNCED SOON

#### INDUSTRY ENGAGEMENT

Free symposiums and events that focus on the VET professional and their role in Industry, Community and Stakeholder engagement.

### CATEGORIES

2020 VDC webinars and workshops have been categorised as either Introductory, Intermediate or Advanced to describe the level of content being presented in the training. The categories are aligned to the levels in the VET Practitioner Capability Framework (IBSA 2011). The level descriptions are provided below.

#### INTRODUCTORY

(New to the topic)

These sessions are aimed at practitioners that have a broad theoretical knowledge and practical experience of training and assessment; they operate independently and seek guidance when necessary.

#### INTERMEDIATE

(Build on your existing Knowledge)

These sessions are aimed at practitioners that have specialised theoretical knowledge and practical experience of training and assessment; they employ a wide range of teaching and assessment methods and provide guidance and support to practitioners.

#### ADVANCED

These sessions are aimed at practitioners that have in-depth knowledge and established skills to shape a team's training and assessment practice; they inspire others, lead change processes and provide specialist advice and support.



### MISSED A WEBINAR?

We understand that it can be hard to find the time to attend a webinar during work hours. As part of our continuous professional learning offering, the VDC has an extensive range of one hour webinar recordings that are now available for download for only \$55.00 Inc GST go to <https://vdc.edu.au/checkout/webinar-recordings/>

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